

**AUSTRALASIAN CORRECTIONS EDUCATION ASSOCIATION
MINUTES TELECONFERENCE MEETING HELD 1 JUNE 2010**

ATTENDEES:

QLD: Ron Cox, Buktha Sathurayar
 WA: Christine Laird, Ray Chavez
 NSW: Jo McAlpin
 VIC: Yvonne Russell

Chairperson: Ron Cox
Minutes: Buktha Sathurayar

AGENDA ITEM NUMBER	AGENDA ITEM	ACTION	Timeframe
1.	<p style="text-align: center;">Minutes</p> <ul style="list-style-type: none"> • The minutes of the AGM, held on the 2 September 2009, were read and approved by the executive committee members present at the meeting. • Matters arising from minutes – treasurer’s position, membership periods, research and location of the next conference. These matters have been listed as agenda items. 		
2.	<p style="text-align: center;">Treasurers Position</p> <ul style="list-style-type: none"> • Jo McAlpin agreed to accept the role of treasurer. This was moved by Ray Chavez and seconded by Christine Laird. • Financial update – there is currently \$68,712.61 in the ACEA account. 	Nil	
3.	<p style="text-align: center;">Annual Statements</p> <ul style="list-style-type: none"> • Annual statements were lodged with Fair Training on 24 December 2009. Lodgement fee - \$75.00 	Nil	
4.	<p style="text-align: center;">ACEA Constitution</p> <ul style="list-style-type: none"> • Notice of Alteration of Rules was lodged with Fair Trading on 24 December 2009. Received 		

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	<p>notification from Fair Trading on the 22 February 2010 that the amendments now form part of the association's records effective from the above date.</p> <ul style="list-style-type: none"> • Lodgment fee - \$40.00 • Amended constitution to be emailed to members of ACEA. • Constitution to be uploaded on the ACEA website 	<p>Buktha</p> <p>Ron</p>	<p>July 2010</p> <p>July 2010</p>
5.	<p>Papers Perth Conference</p> <ul style="list-style-type: none"> • Papers were requested by Christine Laird from Jenny Crosbie (Deakon University). Advised by Jenny that a power point presentation is available. Christine to make further enquiries. • Ray advised that the papers for the Perth ACEA conference were originally on the Deakin University website but were now removed and replaced by information on the 2010 Reintegration Puzzle. 	<p>Christine</p>	<p>July 2010</p>
6.	<p>Membership Records</p> <ul style="list-style-type: none"> • Membership records as per minutes of AGM have been changed from financial to calendar years. Member's registration numbers will not change and be consistent from year to year. • Membership renewals will be in December each year and the membership card will reflect a valid date. Membership cards and letters to members will be generated by the Secretary. • 94 financial members as at December 2009. 	<p>Buktha – ongoing administration</p>	
7.	<p>Biennial Conference – 2011</p> <p>The following states were considered by the executive to host the next biennial conference:</p> <ul style="list-style-type: none"> • ACT – Ron Cox and Jo McAlpin to follow up • South Australia – Ron to discuss with Heather Barry • State holding the next Prison Industries Conference as a venue • Other options – NSW, QLD 	<p>Ron and Jo</p> <p>Ron</p> <p>Christine/Jo</p>	<p>July 2010</p> <p>July 2010</p> <p>July 2010</p>

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