

**AUSTRALASIAN CORRECTIONS EDUCATION ASSOCIATION**

**Annual General Meeting**

**MINUTES FROM MEETING HELD**

**10<sup>th</sup> October 2005, Darwin**

**ATTENDEES:**

Refer to attached list

**APOLOGIES:**

Chris Sylva NSW

Emilie Lenton NSW

Marty Burgess NSW

**VENUE:**

Holiday Inn Esplanade Darwin NT

Monday 10<sup>th</sup> October , 2005, 4.30pm-5.30pm

<b>AGENDA ITEM NUMBER</b>	<b><u>AGENDA ITEM</u></b>	<b>ACTION</b>
<b>1.</b>	<b><u>Minutes of last meeting</u></b> Bernard Meatheringham moved to pass previous minutes from the 22 <sup>nd</sup> November 2004, seconded Lindy Cassidy.	
<b>2.</b>	<b><u>Overview</u></b> President Ron Cox gave an overview of the current status of ACEA. <ul style="list-style-type: none"><li>• Organisation is required to demonstrate capabilities for a minimum of 12 months prior to being awarded status as a charity.</li><li>• Ken Penaluna's donation is to be held until charity status is changed.</li><li>• At present links have not been established with correctional educators in New Zealand. A request went out to attendees to forward contacts to Ron.</li></ul>	
<b>3.</b>	<b><u>Treasurer's Report</u></b> The secretary Chris Sylva was unwell but presented the Treasurer's Report via Deirdre Hislop. <ul style="list-style-type: none"><li>• As of the 10/10/05 there were 50 financial members in ACEA.</li><li>• The current financial balance is \$23,953</li><li>• \$10,000 was forwarded to NT corrective Services as seed funding for the conference.</li><li>• Move to accept Treasurer's report by Bernard Meatheringham, seconded Lindy Cassidy.</li></ul>	

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<p>4.</p>	<p><b>Office Bearers</b>                  Ken Penaluna called for voting on the office bearer positions.</p> <ul style="list-style-type: none"> <li>• President: Ron Cox                      Moved by Christine Laird seconded by Lindy Cassidy.</li> <li>• Vice President: Christine Laird                      Moved by Ron Cox seconded by Deirdre Hyslop</li> <li>• Treasurer: Deirdre Hyslop                      Moved by Christine Laird seconded by Sharryn Usher</li> <li>• Secretary: Chris Sylva                      Moved by Janice Navin seconded by Annabelle McLoughlin</li> <li>• Research Officer: Marty Burgess                      Moved by Bernard Meatheringham seconded by Nina Walker</li> </ul> <p><b>State Representatives</b></p> <table border="0"> <tr> <td>VIC</td> <td>Adrian McMillan</td> </tr> <tr> <td>NSW</td> <td>Jo Mc Alpine</td> </tr> <tr> <td>QLD</td> <td>Ron Cox</td> </tr> <tr> <td>NT</td> <td>Neville Field</td> </tr> <tr> <td>SA</td> <td>Julie Whellam</td> </tr> <tr> <td>WA</td> <td>Christine Laird</td> </tr> <tr> <td>TAS and ACT</td> <td>To be announced</td> </tr> </table>	VIC	Adrian McMillan	NSW	Jo Mc Alpine	QLD	Ron Cox	NT	Neville Field	SA	Julie Whellam	WA	Christine Laird	TAS and ACT	To be announced	<p>Ron Cox to confirm ACT and TAS representatives</p>
VIC	Adrian McMillan															
NSW	Jo Mc Alpine															
QLD	Ron Cox															
NT	Neville Field															
SA	Julie Whellam															
WA	Christine Laird															
TAS and ACT	To be announced															
<p>5.</p>	<p><b>Conference 2007</b>                  Bernard Meatheringham raised for discussion the view that the next conference could be held in Canberra. This was healthily debated with the winning view to hold the conference in Melbourne. Adrian McMillan from Victoria advised that his university Vice Chancellor has expressed an interest and supported the bid to hold the conference.</p>	<p>Ron Cox to draft a letter to CEAV, TAFE Directors and appropriate executives inviting stakeholders of the opportunity to support the 2007 conference on behalf of the ACEA.</p>														
<p>6.</p>	<p><b>General Business</b></p> <ul style="list-style-type: none"> <li>• A generic constitution has been adopted but will require a sub group to customise.</li> <li>• A newsletter on the website will be progressed by WA to come out each quarter.</li> <li>• A system to archive Marty's research news updates will need to be formulated.</li> <li>• A review of the IFESCA Business Plan for modification for ACEA is required.</li> </ul>	<p>Ron Cox to send draft template to Christine Laird for newsletter</p>														
<p>7.</p>	<p><b>Memberships</b>                  Current memberships are valid until 30 June 2007.</p>															
	<p><b>Next Meeting</b>                  To be announced.</p>															

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**Attendees**

Christine Laird	WA
Ron Cox	QLD
Melanie Zan	WA
Ray Chavez	WA
Sharryn Usher	NSW
Janice Navin	NSW
Annabelle McLoughlin	NSW
Lindy Cassidy	NSW
Ken Penaluna	VIC
Lyn Pearce	WA
Lou Miles	QLD
Jo McAlpin	NSW
Peter De Graaff	NSW
Neville Field	NT
Marty Langenberg	VIC
Adrian McMillan	VIC
Helen McMillan	VIC
Keiran McCann	VIC
John Guy	QLD
Bernard Meatheringham	SA
Buktha Sathuryar	QLD
Sandra Mathews	QLD
Deirdre Hyslop	NSW
Julie Whellum	SA
Kieran McCann	VIC