

AUSTRALASIAN CORRECTIONS EDUCATION ASSOCIATION
Formally International Forum on Education in Correctional Settings Australia
MINUTES FROM MEETING HELD
18TH August 2004, Melbourne

IFECSA COMMITTEE MEMBERS:

Ron Cox	Chairperson for IFECSA – Manager, Adult Education Vocational Education and Training, QLD Ph: 07 3227 6401 Fax: 07 3405 6301
Lindy Cassidy	TAFE Equity and Outreach Unit, NSW Ph: 02 9266 8294 Fax: 02 9244 5858
Karen Banfield	AEVTI Principal NSW Ph: 02 9289 1450 Fax: 02 9289 1470
Anna Coneybeer	Manager Prisoner Education, NT Ph: 08 8999 5134 Fax: 08 8999 5050
Jonathon Field	Manager VET Equity, Tas Ph: 03 6216 8090
Bernard Meatheringham	Manager Offender Education, SA Ph: 08 8226 9061 Fax: 08 8226 9029
Christine Laird	A/Manager Education and Vocational Training, WA Ph: 08 9229 6550 Fax: 08 9324 1834
Marty Burgess	IFECSA Research Officer, NSW Ph: 0412 230 133 Fax: 02 9722 5350
Ken Penaluna	Department of Justice, VIC

APOLOGIES:

Chris Sylva	Secretary for IFECSA– TAFE Equity and Outreach Unit, NSW Ph: 02 9266 8241 Fax: 02 9244 5858
Ron Wilson	Department of Justice, VIC

VENUE: Oakford Gordon Towers, Lonsdale St, Melbourne
Wednesday 18th August, 2004, 3pm-5.30pm

AUSTRALASIAN CORRECTIONS EDUCATION ASSOCIATION
Formally International Forum on Education in Correctional Settings Australia
MINUTES FROM MEETING HELD
18TH August 2004, Melbourne

AGENDA ITEM NUMBER	<u>AGENDA ITEM</u>	ACTION
1.	<p><u>Conference 2005</u> Anna Coneybeer confirmed that the next conference will be held in Darwin 2005, possibly in October. Anna is currently negotiating a tender for a conference convener. Once a convener contracted then a call for papers will be arranged. Information about the conference will be displayed on the NT website. Assistance is required from committee member to help Anna with the planning due to the very small staff support available in the NT. Seeding funds of approximately \$10,000 is available from the association to assist with the conference expenses.</p>	<p>Ron Cox to contact Ray Dormer to assist with guest speakers and international call for papers. Ron to link Ray and Anna together.</p>
2.	<p><u>New Structure of Organisation</u> Lindy Cassidy, reported on the research that was undertaken by Chris Sylva regarding how to become a registered association. In NSW for approximately \$100 the organization can be registered as a national association. An agreed constitution is required, with evidence of annual general meetings and financial audits. Ken Penaluna suggested that the constitution could be formulated on line. The constitution needs to discuss fees and account for state groups and affiliations. There is a need for state structures, spokespeople and lines of reporting.</p>	<p>Lindy Cassidy has volunteered to work with Chris Sylva to action the registration and bank account. Ron Cox and Chris Sylva to work together to formulate the draft constitution based on the guidelines from booklet.</p>
3.	<p><u>IFECSA Name Change</u> The group agreed that the IFECSA name was cumbersome and bore little resemblance to the current focus and direction of the group. The endorsed new title is the Australian Corrections Education Association. At this stage the group is unsure of the new logo but research is to be undertaken. <i>Footnote: Ken Penaluna contacted the committee post the meeting after a conversation with Ron Wilson who suggested that the title needed to be more broadly based for example – Australasian Corrections Education Association.</i></p>	<p>Ken Penaluna to contact Ron Wilson to question the copyright or registration on the existing logo.</p>
4.	<p><u>Role of ACEA</u> The committee needs to decide on the role of the ACEA in light of the current members roles, the needs of the association and the directions from the ANTA project.</p>	<p>Marty Burgess to collect the objectives from the Correctional Education Association in America and the European Prison Education Association.</p>
5.	<p><u>Website</u> Currently the IFECSA webpage is on the Kangan Batman website, it is very out of date and obscure to locate. The committee has recommended to create a separate website for the new association. The IFECSA page on</p>	<p>Jonathan Field is to research the cost of hiring web space on the server.</p>

AUSTRALASIAN CORRECTIONS EDUCATION ASSOCIATION
Formally International Forum on Education in Correctional Settings Australia
MINUTES FROM MEETING HELD
18TH August 2004, Melbourne

	the Kangan Batman site will be closed down.	Jonathan's wife has the expertise and will be asked to assist to create the web site. Ron Cox to write to Ron Wilson thanking him for the work he has done for the association and informing him of the closing of the web page.
6.	<u>Newsletter</u> The committee has recommended that a newsletter is needed to be produced by the association to increase the profile, promote activities, advocacies, and research in our field. Christine Laird has nominated WA to assist in creating the newsletter on the similar basis to ANTA facts. Short paragraphs with links to the documents. The newsletters will be located on the new web site and will be distributed to each state for wider distribution. It was noted that each state would need to drive articles and promotions of activities.	Christine Laird to liaise with Marty Burgess and Jonathan Field to formulate newsletter parameters.
7.	<u>Research</u> Marty Burgess has noted that he is willing to donate his extensive corrections education research library to a suitable location. There maybe copyright issues if the information was located in an electronic version. The committee noted that membership funds could support targeted research in the field. The new website could post research papers though it was agreed that they would not be unsolicited but in turn moderated prior to posting. Marty outlined some current and proposed research and conference activities relevant to the field. The committee agreed that in future the ACEA would align with these activities to promote corrections education.	Marty Burgess to continue circulating research updates until new web site is established.

Next Meeting

Date/Time : To coincide with the next ANTA project meeting on the week of the 22nd November.

Location: State choice to be advised.