

**AUSTRALASIAN CORRECTIONS EDUCATION ASSOCIATION
MINUTES FROM MEETING HELD**

**29 May 2008
11.30 am – 1.00 pm EST**

ATTENDEES:

Executive committee: Ron Cox (QLD), Christine Laird (WA), Karen Banfield (NSW), Jo McAlpin (NSW), Gerri Walker (SA),
State/Territory Representatives: Julie Whellum (ACT), Janice Navin (NSW), Heather Barry (SA), Ray Chavez (WA), Buktha Sathurayar (Qld), Maddy Harford (Vic), Madonna Cochrane (NT)

APOLOGIES: Marty Burgess (NSW)

Chairperson: Ron Cox
Minutes: Jo McAlpin
VENUE: Teleconference

AGENDA ITEM NUMBER	<u>AGENDA ITEM</u>	ACTION	Timeframe
1.	<u>Minutes of meeting held on 26.02.07</u> Read and accepted		
2.	<p><u>Financial update and Treasurer's report</u></p> <p>There is currently \$61,535 in the ACEA account, which includes \$25,832.63 of proceeds from Melbourne conference. Expenditure since last meeting was \$331.04. Ron requested Marty Langenberg be reimbursed \$19.20 for expenses incurred for postage of documentation from the Melbourne. conference.</p> <p>There are 78 members:</p> <ul style="list-style-type: none"> 29 from NSW (24 from adult / 5 from juvenile centres) 2 from NT 6 from Qld 3 from SA (2 from adult / 1 from juvenile centres) 1 from Tasmania 19 from Vic (18 from adult / 1 from juvenile centres) 16 from WA (14 from adult / 2 from juvenile centres) 2 from overseas (NZ & USA) 		

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<p>3.</p>	<p><u>Welcome to State/Territory representatives.</u></p> <p>Ron Cox welcomed the new State/Territory representatives.</p> <p>Maddy to send contact details of John Cianchi, Head of Program Unit in Tasmania, for advice on recruiting a TAS representative.</p> <p>It was agreed that State/Territory representatives would take part in quarterly meetings (see dates below)</p> <p>The role of State/Territory representatives include:</p> <ol style="list-style-type: none">1. Chase up articles/contributions for Newsletters2. Promote membership of ACEA and participation ACEA conferences3. Raise State/Territory issues with executive4. Remind State/Territory members when renewals are due5. Solicit members to contribute articles for conferences <p>Ron requested suggestions from committee members in regard to the roles of State Representatives. These roles may be defined as part of the new Constitution.</p>	<p>John Cianchi to be contacted</p> <p>Suggestions to be forwarded to Ron</p>	
<p>4.</p>	<p><u>Juvenile Justice education meeting in Melbourne on 18-21 June</u></p> <p>Gerri asked if the committee wanted anything to be brought to the attention of the JJ meeting to be held in Melbourne on 18-21 June. Maddy raised the issue of the separation of Adult and Youth Justice departments in Victoria/ and the effect of such a dual track system on recidivism</p> <p>Juvenile Justice centres are running a national competition in JJ centres in music/art/story telling productions</p>		
<p>6.</p>	<p><u>2009 Conference in WA</u></p> <p>WA committee is holding initial discussions in 3 weeks.</p> <p>Costs of hotel accommodation anywhere in WA is going to be a factor – strategies to defray costs will be important</p> <p>Discussion of how best to support attendance of members at the conference included:</p> <ol style="list-style-type: none">1. ACEA funding for one from each State/Territory to present a paper.2. Subsidized funding to reduce registration costs for all self funding attendees.		

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7.	<p><u>ACEA Constitution</u></p> <p>Ron will circulate a draft of the new Constitution to the Executive prior to the next meeting. Following consideration and input from the Executive, the document will be circulated to members for discussion and finally for voting.</p> <p>It was suggested that the election process for the office bearers and state representatives should be conducted prior to the biennial conference and outcomes announced at the AGM. The procedure for voting would utilize a postal/electronic voting system.</p> <p>AGM should be scheduled at an optimum time in the conference program.</p>	Ron Cox	
8.	<p><u>Overseas conferences</u></p> <p>Ron has been invited to attend the next EPEA 7th European Conference of Directors and Co-ordinators of Prison Education to be held in Malmo Sweden in September 2008. Ron requested that ACEA provide some support for his attendance.</p> <p>A number of suggestions were made which included the suggestion that ACEA representation at conferences might be rotated, or that two reps might attend.</p> <p>The issue was not resolved.</p>		\
9.	<p><u>Performance Indicators for Correctional Education</u></p> <p>Maddy, as the Victorian representative on the National Correctional Advisory Group, mentioned that Performance Indicators for correctional education need revision and improvement in respect of comparability and meaningfulness. The current suggestion is to utilise the AVETMISS protocol, but Maddy identified that some performance data would not be captured using the AVETMISS process.</p> <p>State corrections members were asked to supply information on how much data and information will not be captured if this protocol was implemented NSW and SA have already been approached about this.</p>	Maddy requested feedback in regard to data collection from the corrections jurisdictions participants	
10.	<p><u>Skilling Australia</u></p> <p>Victorian discussion paper on this including the jurisdictional implementation of skilling Australia has been released. Maddy asked if there was time for a NSW response.</p>		

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11. Teleconference meeting dates for 2008 (note change of time):

Monday 18 August (at 2.30 – 3.30 pm EST)

Monday 10 November (at 2.30 – 3.30 pm EST)